

HIMACHAL PRADESH
UNIVERSITY



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WWW.HPUNIV.AC.IN

B.ED.

ONLINE
COUNSELLING

USER MANUAL

[Vol 1]



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1 Objective of the Application

The objective of the B.Ed. Counselling Application for Himachal Pradesh University can be articulated as follows:

- 1. Streamlined Admission Process:** To provide a streamlined and efficient process for prospective B.Ed. candidates to apply for admission, ensuring transparency and ease of use.
- 2. Merit-Based Selection:** To facilitate a merit-based selection process, allowing for fair and equitable opportunities for all applicants based on their academic qualifications and other criteria set by the university.
- 3. Information Access:** To offer comprehensive information to applicants regarding the Counselling schedule, seat availability, and course details, enabling informed decision-making.
- 4. Documentation and Verification:** To streamline the submission and verification of required documents, ensuring the authenticity and accuracy of applicant information.
- 5. Communication and Updates:** To provide a reliable platform for communication between the university and applicants, including updates on Counselling dates, seat allotment results, and other important notifications.
- 6. Support and Guidance:** To offer guidance and support throughout the application and Counselling process, helping candidates understand the procedures and requirements.
- 7. Efficiency and Accountability:** To enhance the overall efficiency and accountability of the B.Ed. admission process, minimizing delays and ensuring a smooth experience for all stakeholders.

These objectives aim to create a transparent, efficient, and supportive environment for students seeking admission to the B.Ed. program at Himachal Pradesh University.

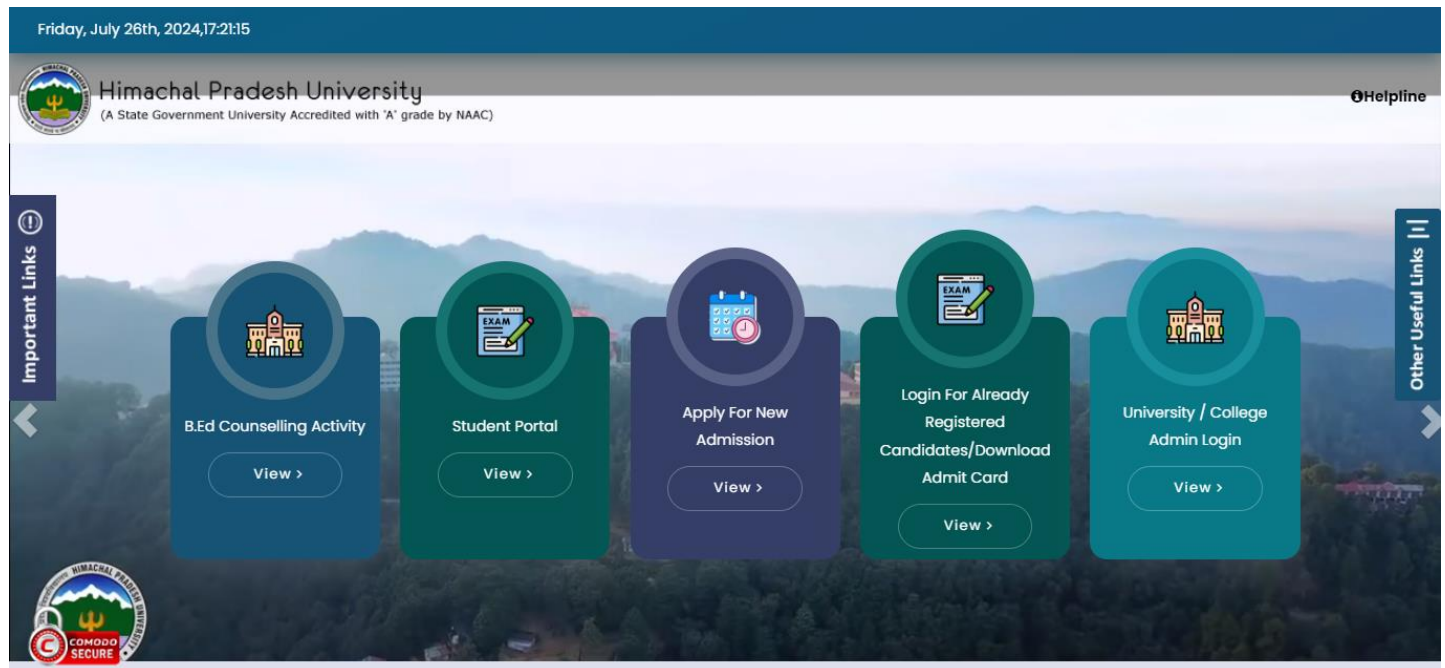


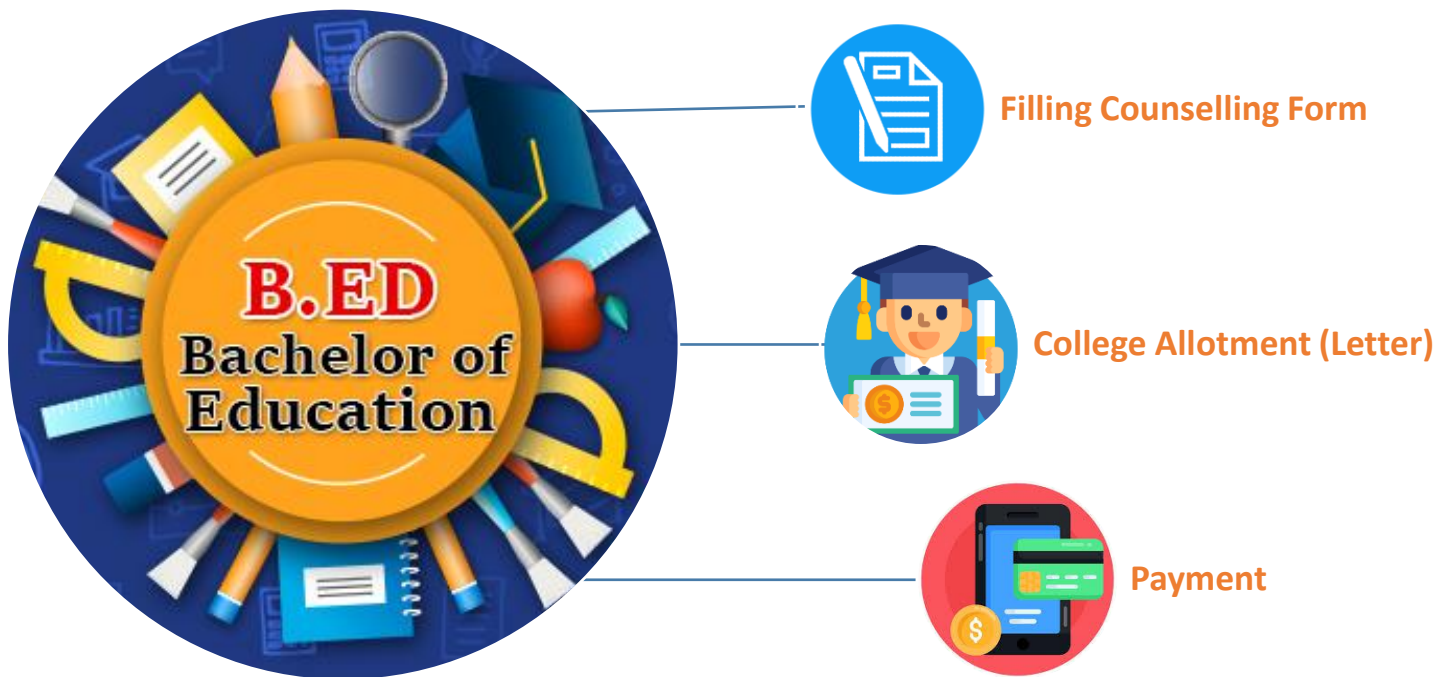
2 Introduction

This portal serves as the central hub for all counselling activities related to the B.Ed. program. Through this platform, applicants can access important information, complete required forms, and participate in the counselling process, which includes seat allocation, document verification, and other necessary steps for B.Ed. program admission.

To fill out the B.Ed. Counselling form, users must visit the official HPU website.

“<https://nadmissions.hpushimla.in>”





2.1 Diagram of B.Ed. Counselling process

3 Need of B.Ed. Counselling Process

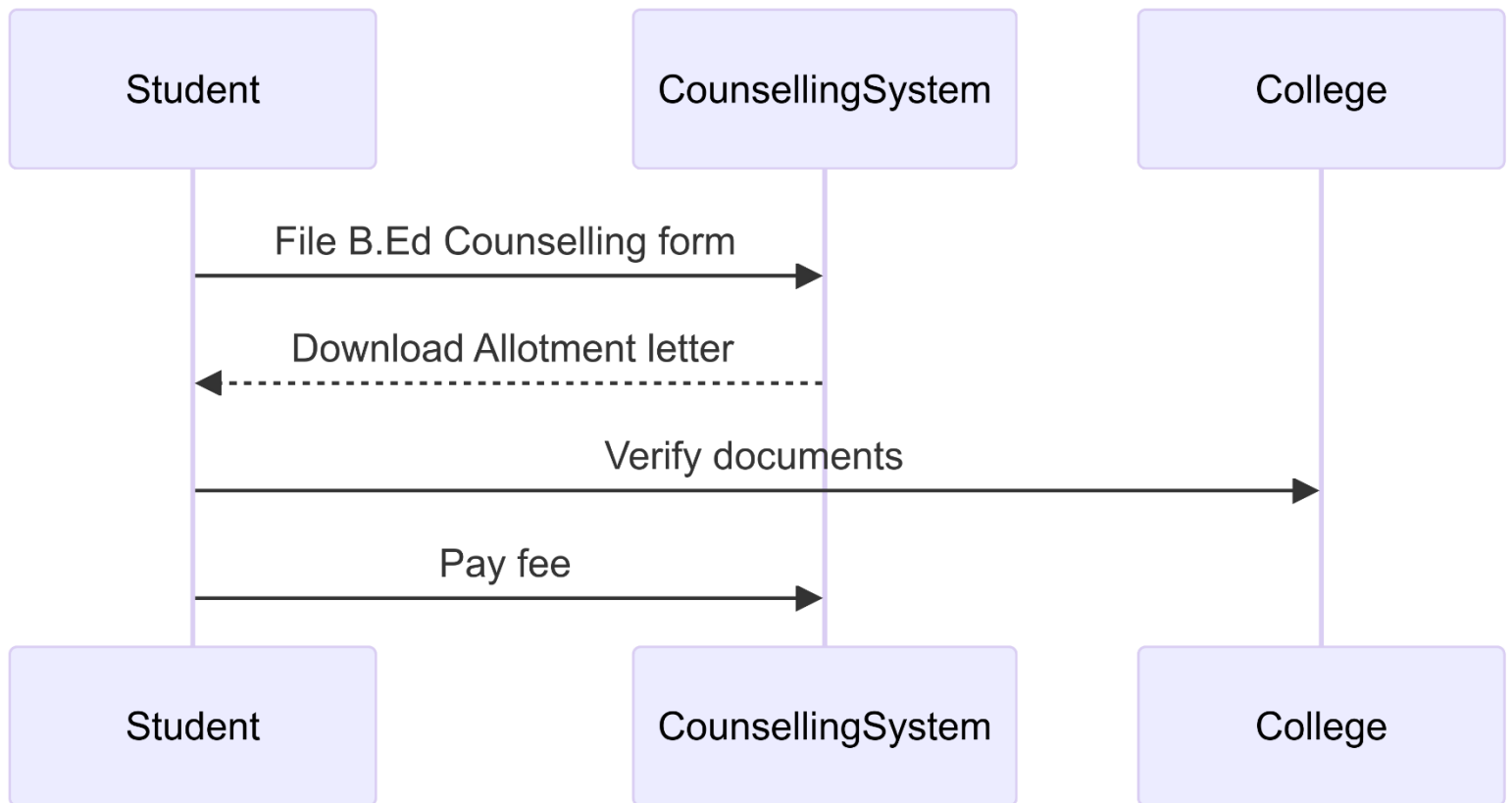
The need for a structured B.Ed. counselling process at Himachal Pradesh University (HPU) is essential for several key reasons:

- 1. Guided Admission Process:** The B.Ed. counselling process provides a clear and systematic approach to admissions, ensuring that all applicants understand the requirements, deadlines, and procedures. This helps prevent confusion and ensures that candidates complete each step accurately and on time.
- 2. Fair Seat Allocation:** With a limited number of seats available in the B.Ed. program, the counselling process helps in the fair and transparent allocation of seats based on merit, reservation policies, and preferences of the candidates. This ensures that the most deserving candidates are admitted.
- 3. Verification of Credentials:** The counselling process includes a thorough verification of academic qualifications and other necessary documents. This step is crucial to maintain the integrity of the admission process and to ensure that all admitted students meet the necessary eligibility criteria.
- 4. Personalized Guidance:** Counselling sessions provide an opportunity for candidates to receive personalized guidance and support. This includes information about course selection, career prospects, and other academic advice that can help students make informed decisions about their education.
- 5. Efficient Resource Management:** By organizing the admission process through counselling, HPU can efficiently manage its resources, including faculty, infrastructure, and administrative services. This helps in planning and delivering a high-quality educational experience to all students.
- 6. Addressing Queries and Concerns:** The counselling process also serves as a platform for addressing any queries or concerns that applicants may have regarding the admission process, course structure, or university policies. This helps in building trust and confidence among prospective students.
- 7. Compliance with Regulatory Requirements:** Adhering to a structured counselling process ensures compliance with university regulations and government policies related to higher education admissions. This is crucial for maintaining the university's reputation and legal standing.

Overall, the B.Ed. counselling process at HPU is vital for ensuring a smooth, transparent, and efficient admission process that benefits both the university and the applicants. It plays a critical role in maintaining the academic standards and overall quality of the education provided by the university.



4 Indicative Workflow of B.Ed. Counselling Process



4.1 Diagram of B.Ed. Counselling process workflow

5 Explanation of Indicative Workflow of Registration

The explanation of indicate workflow diagram outlining the B.Ed. counselling and admission process at Himachal Pradesh University. Here's an overview of the steps depicted:

1. Filing B.Ed. Counselling Form:

- The process begins with the student submitting the B.Ed. counselling form through the Counselling System.

2. Downloading the Allotment Letter:

- After the counselling process, students can download their allotment letter from the Counselling System. This letter specifies the college to which they have been assigned.

3. Document Verification:

- The student must visit the allotted college to present their documents for verification. The Counselling System verifies the documents submitted by the student, and the verified documents are sent to the college.

4. Fee Payment:

- Once document verification is completed and the seat is confirmed, the student proceeds to pay the required fees through the Counselling System.

5. Completion of Admission:

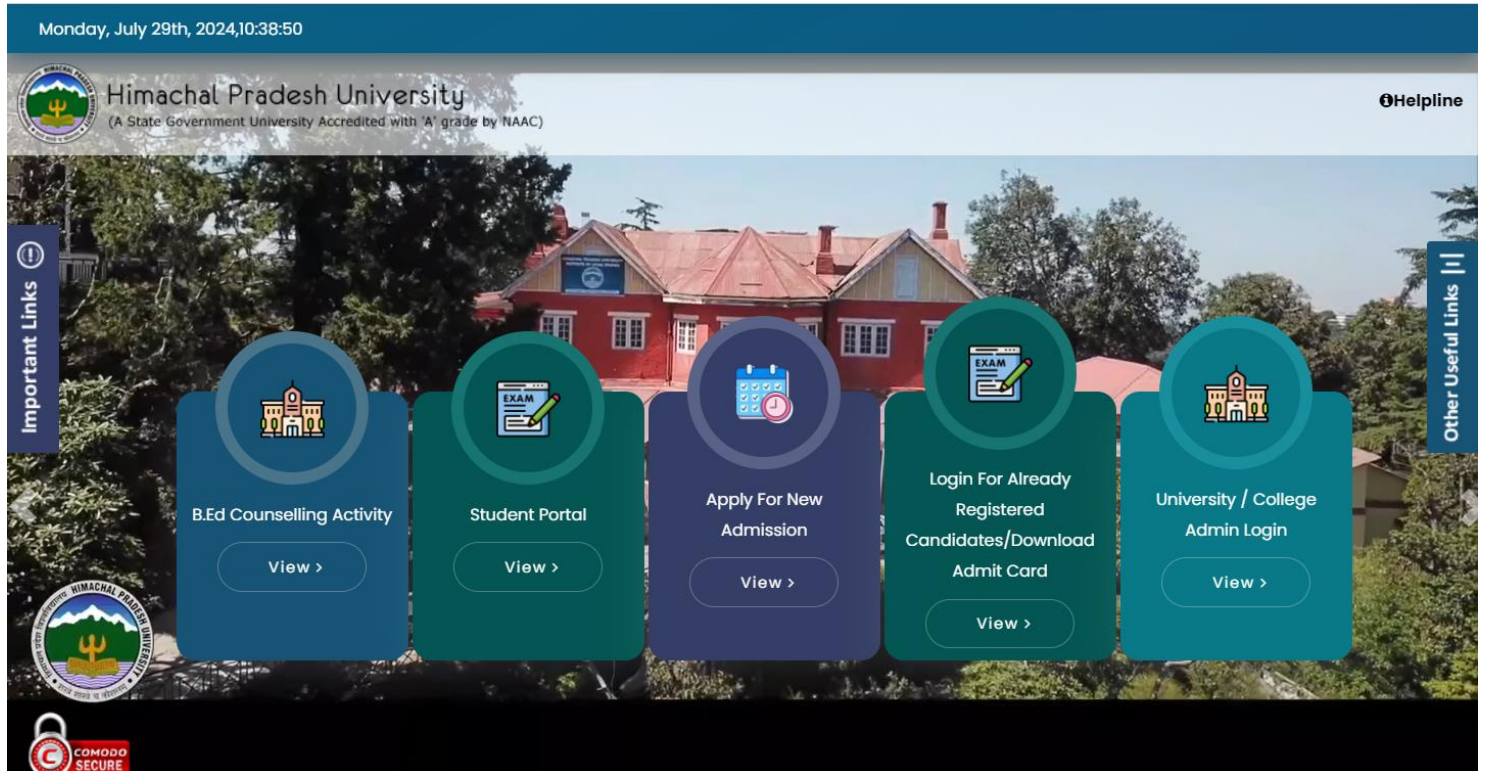
- The process concludes with the student's admission to the college, as confirmed through the Counselling System.

This organized sequence ensures that the admission process is transparent and efficient, guiding students through each necessary step.



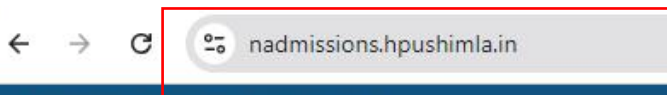
6 B.Ed. Counselling Form Filling Process

The B.Ed. Counselling Form Filling Process is a crucial step in the admission procedure for the Bachelor of Education (B.Ed.) program at Himachal Pradesh University. Here's a detailed outline of the process:



Open HPU Admission official site on your browser

["https://nadmissions.hpshimla.in/"](https://nadmissions.hpshimla.in/)



Monday, July 29th, 2024, 10:39:46



To proceed, select "B.Ed. Counselling Activity" for B.Ed. Counselling activity. After clicking on "B.Ed. Counselling Activity" user will be navigated to the "B.Ed. Counselling" page, as shown in the screen below.

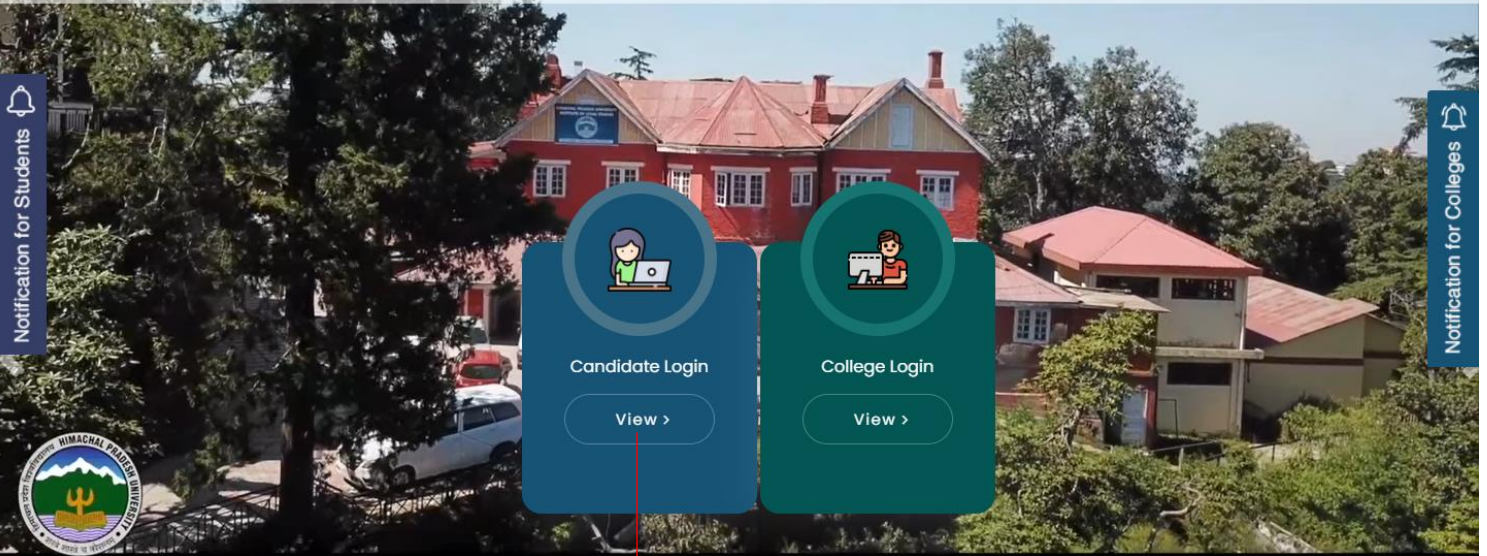


Monday, July 29th, 2024,10:42:42



Himachal Pradesh University
(A State Government University Accredited with 'A' grade by NAAC)

Helpline



Click here to student login for
B.Ed. Counselling activity

Note: Students must log in using their registered email ID or phone number and password.

After successfully logging in, users will be directed to the student dashboard, where they can view all the B.Ed. counselling activities, as mentioned below:

- 1) Candidate Profile
- 2) Apply Counselling Form
- 3) B.Ed. Counselling Status



6.1 Candidate Profile

Students can view all the candidate details, including the student session, application type, registration number, roll number, candidate name, father's name, candidate's mobile number, category, subcategory, stream, total marks, combined merit rank, category combined rank, and more.


Candidate Details


Academic Session 2024-2025	Application For B.Ed. Counselling	Registration No. H24A
Roll No. 56	Candidate's Name (As Per 10th Certificate) [REDACTED]	Father Name [REDACTED]
Candidate's Mobile No. [REDACTED]	Email Id [REDACTED]@gmail.com	Date of Birth (As Per 10th Certificate) [REDACTED]/2003
Bonafide Himachal Yes	Student Category SCHEDULED CASTE (SC)	Student Sub Category Open
Ex-servicemen Priority N/A	Ex-servicemen Sub- Priority N/A	Stream Non-Medical
Total Marks 66	Combined Merit Rank 1541	Category Combined Rank 264
Sub-Category Combined Rank N/A		

6.2 Apply Counselling form

In Apply counselling form section user can apply the counselling form and download the allotment letter and make payment of application.

Note: All counselling (round 1, round 2, Etc.) form are displayed in the "Apply Counselling form" section.





Apply for First Round of Counselling

[View](#) → [Click here to Apply for Counselling form](#)

After clicking the "View" button, the candidate will be redirected to the counselling form, where they must fill out the following required details:

- 1) Personal Details
- 2) Payment
- 3) College Preferences
- 4) Preview
- 5) Download
- 6) View Allotment letter
- 7) B.Ed. Admission Payment



6.2.1 Personal Information

In the "Personal Information" section, all candidate details are pre-filled based on the information provided in the application form.

Personal Information	Payment	College Preference	Preview	Download
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Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling

Personal Information

Candidate's Name (As Per 10th Certificate)	<input type="text" value="RISHI"/>	Candidate's Name in Hindi	<input type="text" value="रिषि"/>
Mother's Name	Mrs. <input type="text" value="RISHI DEVI"/>	Mother's Name In Hindi	<input type="text" value="रिषि देवी"/>
Father's Name	Mr. <input type="text" value="SIDDHANT KUMAR"/>	Father's Name In Hindi	<input type="text" value="सिद्धान्त कुमार"/>
Date of Birth	<input type="text" value="07/09/1998"/>	Gender (लिंग)	Female
Nationality	<input checked="" type="radio"/> Indian <input type="radio"/> Other	Are you In-Service (State/Central Government)?	No
Religion (धर्म)	Hindu	Examination Centre for Entrance Test (प्रवेश परीक्षा के लिए परीक्षा केन्द्र)	SHIMLA
Student Category	UN-RESERVED (UR)		
Student Sub-Category	Open		
Stream	Arts		



Bonafide Himachal

Yes No

*

Domicile(State)

Himachal Pradesh



*

Have you ever been disqualified /suspended/rusticated or expelled by any Univerisy/Board?

Yes No

Are You A Person With Disabilities?

YES NO

Are You A Single Girl Child of Your Parents?

YES NO

नोट: जिस कॉलम पर (*) का निशान लगा हुआ है वो कॉलम भरना अनिवार्य है।

Click here for
next step





NEXT >>



6.2.2 Payment

In the "Payment" section, candidate have to pay Counselling fee.

<div style="display: flex; justify-content: space-between;"> Personal Information Payment College Preference Preview Download </div>			
Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमे लागु)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling
Counselling Fee (Rs.):	:		
Pay Mode	:	<input checked="" type="radio"/> ON LINE	
Payment Gateway	:	<input type="radio"/> HDFC  <input type="radio"/> UCO 	
<input type="checkbox"/> I agree with the terms & conditions			
<div style="border: 1px solid red; padding: 5px; display: inline-block;"> Click here to confirm term and condition </div>		<div style="border: 1px solid red; padding: 5px; display: inline-block;"> CONTINUE FOR PAYMENT </div>	
		<div style="border: 1px solid red; padding: 5px; display: inline-block;"> Click here to Continue for payment </div>	

Click here to select payment gateway

Click here to confirm term and condition

Click here to Continue for payment

After clicking the 'Continue' button, the candidate will be redirected to the payment gateway. The candidate must complete the payment and then click the 'Next' button.



Pay through EASYEMI with HDFC Bank Credit Cards

Billing Information

Amount

₹9,000

Order No

BCOUN_2481...

Your session will expire in 14:52 minutes

PAY WITH



After successfully completing the payment, the candidate can view the transaction details in the payment section.

Personal Information	Payment	College Preference	Preview	Download
Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre	
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling	

S.No.	Counselling Round	Transaction ID	Amount	Transaction Date	Payment Gateway Name	Transaction Status	Bank Reference No.
1	First Round	BCOUN_24812173221666_58731_1	₹1000	12/08/2024 17:34:55	HDFC	SUCCESS	20650868013

Click here for next step

[NEXT >>](#)

6.2.3 College Preference

In the "College Preference" section, candidate have to fill their college preferences.

Note:

1. A district-wise list of all colleges is provided in this preference section.
2. Candidates must choose between 1 to 4 colleges based on their preferences.
3. The order in which colleges are selected will determine the order of preferences.
4. College preferences can only be edited before the declaration is checked in the preview section. After this point, no further changes will be allowed.

[Personal Information](#)
[Payment](#)
[College Preference](#)
[Preview](#)
[Download](#)

Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling

NOTE :

1. The district-wise list of all colleges have been displayed here.
2. Candidate should select minimum 1 to 4 colleges based on their preferences.
3. The preferences will be set in the same order in which you choose the colleges.
4. The candidate can edit college preferences only before checking the declaration in the preview section. After that, no editing of college preferences will be allowed.

Preference Number	District	College
1	-- Select Distric--	-- Select College--
2	-- Select Distric--	-- Select College--
3	-- Select Distric--	-- Select College--
4	-- Select Distric--	-- Select College--

[SAVE](#)
Click here for save preferences

Click here for next step
[NEXT >>](#)

*कृपया अगले पृष्ठ पर जाने से पहले इस पेज को सेव करें.

After click on next button candidate will be redirected to form Preview seccion.



6.2.4 Preview

In the "Preview" section, candidates can review all the details they have entered in the counselling form. If any information is incorrect, correct the necessary corrections before clicking the submit button. After submitting candidate cannot make correction in the counselling form.

Note: Please read the declaration carefully before submitting.

Personal Information
Payment
College Preference
Preview
Download

PREVIEW FORM

Personal Information

Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमे लागु)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling
Registration No.	H24A- XXXXXXXXXX		
Candidate's Name (As Per 10th Certificate)	XXXXXXXXXX	Candidate's Name in Hindi	XXXXXXXXXX
Mother's Name	Mrs. XXXXXXXXXX	Mother's Name In Hindi	XXXXXXXXXX
Father's Name	Mr. XXXXXXXXXX	Father's Name In Hindi	XXXXXXXXXX
Candidate's Mobile No.	XXXXXXXXXX	Email Id	XXXXXXXXXX@gmail.com
Date of Birth (As Per 10th Certificate)	XXXXXXXXXX	Bonafide Himachal	Yes
Aadhar Number	XXXXXXXXXX25	Religion	Hindu
Student Category	UN-RESERVED (UR)	Student Sub Category	Open
Ex-servicemen Priority	N/A	Ex-servicemen Sub- Priority	N/A
Stream	Arts		
Domicile(State)	Himachal Pradesh	Gender	Female
Have you ever been disqualified /suspended/restituted/expelled by the Univerisy/Board?	No	Reason	N/A
Are You A Person With Disabilities?	No	Percent(%)?	N/A
Are you In-Service (State/Central Government)?	No	Select The Seat You Are Applying For (Subsidize,Non-Subsidize)?	None
Examination Centre for Entrance Test	SHIMLA	Are You A Single Girl Child of Your Parents?	Yes



Questionnaire

S No.	QUESTIONS	REQUIRED
1	Is your last qualifying examination affiliated with Himachal Pradesh University, Shimla?	Yes

Address

Nationality Indian Other State

District Address

Document Upload

S No.	Document	Preview Document
1	Student Photo	
2	Signature	
3	10th Marksheet	
4	12th Marksheet	
5	Bonafide Himachal	
6	Graduation Marksheet	
7	Single Girl Child Certificate	



Education Details

Matriculation Marks Details

School/College	GOVT. BOYS'	Passing Year	2017
Board	H. P. BOARD OF SCHOOL EDUCATION, HIMACHAL PRADESH	Other Board	N/A
Grading System	No	CGPA	N/A
Maximum Marks	700	Marks Obtained	653
Percentage	93		

Intermediate Marks Details

School/College	GOVT. BOYS'	Passing Year	2019
Board	H. P. BOARD OF SCHOOL EDUCATION, HIMACHAL PRADESH	Other Board	N/A
Grading System	No	CGPA	N/A
Maximum Marks	500	Marks Obtained	463
Percentage	93	Exam Stream	Arts
Result Awaited	No		

Graduation Marks Details

Exam Stream	Bachelor of Arts (B.A.) (Required 55/60%)	Passing Year	2023
University/Institute	Himachal Pradesh University, Summer Hill, Shimla (H.P.), Himachal Pradesh. (State University)	Other University	N/A
Grading System	No	CGPA	N/A
Maximum Marks	2400	Marks Obtained	1960
Division	N/A	Required minimum credits in applying subject	
Roll Number	199900918		



B.Ed. College Preferences

Preference No	CollegeName
1	Chamba Millinium Education Society, Saraswati Nagar, Mugla, PO Hardaspura, Distt. Chamba H.P.
2	Adarsh College of Education,Plot No. 722, 1511 724, P.O. Amarpur, Ghumarwin, Distt. Bilaspur H.P.
3	Priyadarshini College of Education, Chowari, Tehsil Bhattiyat, Distt. Chamba H.P.-176302
4	Astha College of Education, Vill. Hatkot Kunihar, Teh. Arki, Distt. Solan H.P.

Declaration

- I hereby declare that the entries made by me in the Application Form are complete and true to the best of my knowledge, belief and information. I further declare that my admission may be cancelled, at any stage, if I am found ineligible and/or the information provided by me are found to be incorrect.
- I hereby undertake to present the original documents for verification immediately upon demand by the concerned authorities of the University.
- I hereby promise to abide by the rules and regulations concerning admission, attendance, discipline etc. of Himachal Pradesh University, Shimla and follow the Code of Conduct prescribed for the Students of Himachal Pradesh University, Shimla as in force from time to time and subsequent changes/modifications/amendment made thereto. I acknowledge that the Himachal Pradesh University, Shimla has the authority for taking punitive actions against me for violation or non-compliance of the same.
- I understand that 75% attendance in classes is compulsory and I commit myself to adhere to the same. I also understand, in case my attendance falls short, for any reason, the competent authority of the Himachal Pradesh University, Shimla may take such punitive action against me, as may be deemed fit and proper.
- I hereby declare that I will not indulge in nor tolerate ragging in any form, even in words or intentions.
- I hereby declare that I have read and understand all the eligibility conditions carefully as laid down in the Admission Prospectus.

I, [REDACTED] hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my candidature / appointment shall be liable to cancellation / termination without notice or any compensation in lieu thereof.

SUBMIT

Click here to
Submit

*कृपया अगले पृष्ठ पर जाने से पहले इस पेज को सेव करें.

Click here to
next step

NEXT >>



6.2.5 Download

In the "Download" section, candidates can download the Counselling application form and payment slip.

Personal Information	Payment	College Preference	Preview	Download
Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre	
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling	

Dear ,

Please Take a Print out of following documents.

 [Counselling Application Form](#)

 [Counselling E-Payment Receipt](#)

Click here to download application form

Click here to E-Payment slip

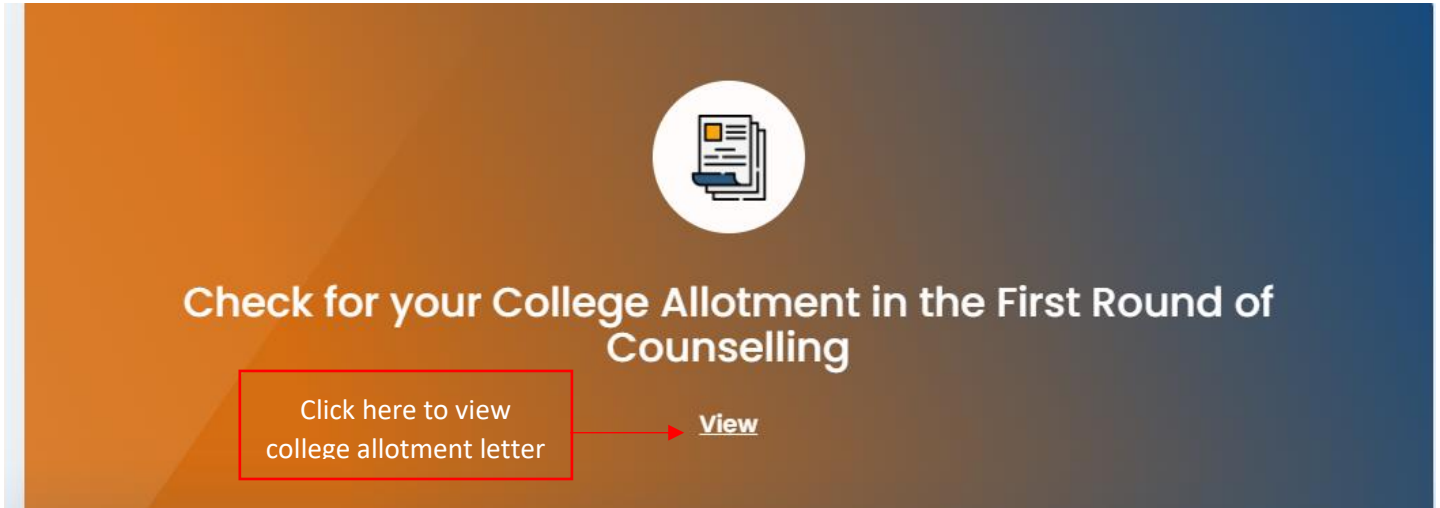
Team
HPU, SHIMLA,



6.2.6 Allotment letter

To download the allotment letter, candidates should navigate to the “Apply for Counselling” section and select the option labelled “Check for your College Allotment in the First Round of Counselling.”

Note: After downloading the allotment letter, candidates must visit the allotted college and submit all the required documents.



By clicking the 'View' button, students will be redirected to the allotment letter section, where they can check whether a college has been allotted to them. If a college is allotted, students can view the details of the allocated college and download the allotment letter.

Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling
Studnet Name	SHRUTI	FatherName	SHRUTI SHY
Date of Birth	17/08/2000	Student Category	UN-RESERVED (UR)
Roll No	2024	Stream	Non-Medical

Congratulation! You have assigned the following college. Please Confirm for Admission.

HPU Centre

Click here to download college allotment letter

PRINT ALLOTMENT LETTER



Allotment Letter



हिमाचल प्रदेश विश्वविद्यालय
Himachal Pradesh University

Department of Education
Himachal Pradesh University
(NAAC accredited "A" Grade University)
Summer Hill Shimla 171005

Print Date

Aug 13 2024
11:20AM

COLLEGE ALLOTMENT LETTER (First Round)

Dear Candidate,

With reference to your online application for admission in the B.Ed. Course (session 2024-2025), you have been allotted the following college/institute in accordance with your merit and the preference for the college you provided.

Name : **SIRPAVEE** Entrance Roll no : **09110** Marks : **66**
Original Candidate Category : **SCHEDULED CASTE (SC)-Open**
College/Institute Allotted : **Department of Education, Himachal Pradesh University, Summerhill, Shimla-5**
Stream : **Non-Medical**
Seat Allocated Category : **SCHEDULED CASTE (SC)-Open**
Seat Allocated under quota : **HP Quota**

Take a printout of this letter and the online application form. Visit the allotted college for document verification on or before **21 July, 2024**. While visiting the allotted college, please ensure that you bring the following documents (please refer to sub-section 11.2 of the B.Ed. Prospectus-2022 on page 28) in their original form:

1. 10th & 10+2 Marksheets.
2. Graduation/Post-Graduation Marksheet.
3. Reserve Category Certificate (In case of ST/SC/OBC/PwD/IRDP). (If applicable)
4. Himachal Bonafide Certificate/Other state Bonafide Certificate.
5. Latest Character Certificate.
6. Passport size Photographs (Two).
7. EWS Certificate (with an annual family income less than 4 lakhs. (if applicable)
8. Ex-Servicemen Certificate. (If applicable)
9. Any other certificate that may be applicable as per the B.Ed. prospectus.

After the college has verified your documents, you are required to deposit a portion of your fee (i.e., Rs 5000/- for Government College and Rs 5880/- for Private College) only through the online mode using your own login ID.

The college will charge an amount of Rs. 25,000/- as the first instalment of admission fees directly from candidates. The last date for fee submission through online mode is **21 July, 2024**. The college shall be responsible and liable for transferring a candidate's admission fee to another college in the event of a candidate shifting to another institution. For any further technical problems or queries, you may contact us at 0177-2833648, and for other inquiries, please reach out to us at 0177-2833630 between 10:00 AM to 5:00 PM.

Sd/-
Chairperson/ Coordinator,
B.Ed. Admissions



6.2.7 B.Ed. Admission Payment

After the college verifies a candidate's documents, the candidate must deposit a portion of the fee (i.e., Rs 5000/- for Government College and Rs 5880/- for Private College) exclusively through online mode using their own login ID. This can be done in the "Apply for Counselling" section by selecting the option labelled "Pay the Admission Fees for the First Round of Counselling."

Note: The payment option will only be visible once the candidate's documents have been verified by the college.

Pay the Admission Fees for the First Round of Counselling

Click here to pay admission fee → [View](#)

Clicking the "View" button will direct the candidate to the payment section screen displayed below.

Academic Session (शैक्षणिक सत्र)	2024-2025	Applied In (इसमें लागू)	HPU Centre
Degree (डिग्री)	B.Ed	Application For (आवेदन हेतु)	B.Ed Counselling
Admission Fee (Rs.):	:	<input type="text"/>	
Pay Mode	:	<input checked="" type="radio"/> ON LINE	
Payment Gateway	:	<input type="radio"/> HDFC <input checked="" type="radio"/> MDPC BANK <input type="radio"/> UCO <input type="radio"/> UCO BANK 	
<input type="checkbox"/> I agree with the terms & conditions		<input type="button" value="CONTINUE FOR PAYMENT"/>	
<input type="checkbox"/> I agree with the terms & conditions		<input type="button" value="CONTINUE FOR PAYMENT"/>	

कृपया अगले चरण में दिए गए भुगतान विकल्प जो कि Debit card / Credit card / Net banking है में से net banking को प्राथमिकता दे.



Afterward, they should choose a bank and click "Continue for Payment." This will redirect the candidate to the payment gateway.



Pay through EASYEMI with HDFC Bank Credit Cards

Billing Information

Amount

₹ 1,000

Order No

BADM_24813...

Merchant

Admissions.hpshimla.in/

Website

www.admissions.hpshimla.in/

Your session will expire in 13:50 minutes

PAY WITH

HDFC Bank Systems are undergoing an upgrade
For more information, visit - www.hdfcbank.com



After completing the payment, the candidate will be redirected to the payment section where they can download the payment slip.

The candidate is presented with the question: "Do you want to apply for a college shift in the next round of counselling?" They can choose either YES or NO and then click the submit button. If the candidate selects YES and submits, they will have the option to change their college in the next round.





Note: This option will be available to students during B.Ed. Counselling Rounds 1, 2, and 3. after the third round, this option will no longer be provided.



6.3 Counselling form Status

In the "Counselling Form Status" section, candidates can view the status of their counselling form, download the application form, college allotment letter, and admission payment slip. Additionally, candidates can check if they are apply for shifting.

Form Status

S.No.	Counselling Round	Application Form	College Name	College Allotment Letter	Admission Payment	Apply For Shifting?
1	First Round		Department of Education, Himachal Pradesh University, Summerhill, Shimla-5			

Click here to
download counselling
application

Click here to
download
allotment letter

Click here to
download
admission
payment
receipt

7 FAQs

1. What is the HPU B.Ed. Counselling process?

The HPU B.Ed. Counselling process involves multiple stages where candidates are allocated seats based on their merit, preferences, and availability. It includes document verification, seat allocation, and admission formalities.

2. How do I check my counselling form status?

You can check your counselling form status by logging into the official HPU B.Ed. counselling portal. There, you can view the status, download necessary documents, and check if you are eligible for shifting.

3. What documents are required for counselling?

Details of the required documents are mentioned in the allotment letter.

- I. 10th & 10+2 Mark sheets.
- II. Graduation/Post-Graduation Mark sheet.
- III. Reserve Category Certificate (In case of ST/SC/OBC/PWD/IRDP). (If applicable)
- IV. Himachal Bonafide Certificate/Other state Bonafide Certificate.
- V. Latest Character Certificate.
- VI. Passport size Photographs (Two).
- VII. EWS Certificate (with an annual family income less than 4 lakhs. (if applicable)
- VIII. Ex-Servicemen Certificate. (If applicable)
- IX. Any other certificate that may be applicable as per the B.Ed. prospectus.

4. How can I download the application form and college allotment letter?

After logging into the counselling portal, you will find options to download the application form and college allotment letter. Make sure to save and print these documents for your records.

5. What should I do if I want to shift to another college?

Check the counselling portal to see if you are eligible for shifting. If you are, follow the instructions provided to apply for a shift. Note that shifting is subject to availability and may depend on the counselling round.

6. How is the seat allocated during the counselling?

Seat allocation is based on your merit, preferences indicated during registration, and availability of seats in the colleges. The process is conducted according to the rules set by HPU.

7. Can I change my preferences after submitting the form?

Generally, preferences cannot be changed once submitted. However, check the counselling guidelines or contact the counselling authority for any specific provisions for changes.

8. Is there a fee for participating in the counselling?

Yes, there may be a non-refundable counselling fee that needs to be paid as part of the registration process. Make sure to check the counselling notification for details on fees.

9. How can I contact the HPU B.Ed. counselling office for more queries?



You can contact the HPU B.Ed. counselling office via the contact details provided on the official HPU website or counselling portal. They will provide assistance for any specific queries or issues you may



**THANK
YOU**